

Richard Williams, Chair of the Town of Peru Planning Board, called the meeting of Wednesday, December 8, 2010 at 7:00pm to order.

ROLL CALL:

RICHARD WILLIAMS, CHAIR	: PRESENT
DALE HOLDERMAN, VICE CHAIR	: PRESENT
ADELE DOUGLAS	: PRESENT
JOHN KANOZA	: PRESENT
MARK LUKENS	: PRESENT
MARK ROBINSON	: PRESENT
BENJAMIN WRIGHT	: ABSENT
KARA MCBRAYER	: PRESENT
ATTY. THOMAS MURNANE	: PRESENT
CEO: PAUL BLAINE	: PRESENT

APPROVAL OF NOVEMBER MINUTES:

MOTION: Mr. Williams made a motion to approve the November Minutes. Second by Mr. Kanoza.

ROLL CALL: Mr. Holderman - yes, Ms. Douglas – yes, Mr. Kanoza – yes, Mr. Lukens – yes, Mr. Robinson – yes, Mrs. McBrayer – yes, Mr. Williams – yes.

MOTION CARRIED.

PUBLIC HEARING:

1. SITE PLAN REVIEW: ERIC DUQUETTE
Sign – Route 22B

Mr. Robinson was assigned to this application. Mr. Williams reminded the Board this application was originally heard back in September 2009 for the approval of a Site Plan Review for a home occupation. It was approved contingent upon the approval of a Special Use Permit application, to be heard by the ZBA in October 2009. The Special Use Permit was approved. Mr. and Mrs. Duquette were present to answer any questions. Mrs. Duquette offered some comments regarding the sign design and how they came up with it. Mr. Duquette made reference that the sign would be placed near the front steps and not out by the road. He also noted the sign would house a light that will hold a 60watt to100watt bulb; he concurred the light was more for ambiance rather than to produce light to see by.

**PLANNING BOARD MEETING
WEDNESDAY, DECEMBER 8, 2010**

MOTION: Mr. Holderman made a motion to approve the sign. Second by Mr. Kanoza.

ROLL CALL: Mr. Holderman – yes, Ms. Douglas – yes, Mr. Kanoza – yes, Mr. Lukens - yes, Mr. Robinson – yes, Mrs. McBrayer – yes, Mr. Williams – yes.

MOTION CARRIED.

ANY FURTHER BUSINESS:

Mr. Williams referenced the fact that at the August 2010 Planning Board Meeting a motion was made and approved that if any application needs to be heard by both the Planning and Zoning Board of Appeals must first go before the ZBA. He made this reference because he wanted the Board’s opinion as to whether that motion needed to be amended to indicate the application needed to be “approved” by the ZBA before it could be heard by the Planning Board. It was established that was not necessary because if the ZBA does not approve the application there would be no need for that applicant to come before the Planning Board.

At the November meeting there was some discussion of the Planning Board Applications and possibly making some changes to it. This topic was brought back up at this meeting and it was established that the Board Members are to brainstorm and come up with some ideas as to what types of changes and/or information they would like to see on the application. It was also noted they need to create a check list of items they want from the applicant in order for the CEO to present that list of requirements to the applicant along with the application at the time of applying. Mr. Williams formed a committee to implement the start of this process, the committee members are Dale Holderman, Mark Robinson, Adele Douglas and Kara McBrayer.

According to the By-Laws, at the December meeting the Planning Board Members will select a Chairperson and Vice Chairperson for the following year and make their recommendations to the Town Board.

MOTION: Mark Robinson made a motion to recommend Richard Williams as Chairman and Dale Holderman as Vice Chairman. Second by Mr. Kanoza.

ROLL CALL: Voice vote, all so moved.

MOTION CARRIED.

CEO REPORT:

Mr. Blaine referenced the November Building Monthly Report. There were no questions or comments from the Board.

ADJOURNMENT:

Mr. Williams moved for adjournment.

All so moved.

Date filed with Town Clerk: 12/9/10 ~ DRAFT

Approved: 1/12/11