

The regular meeting of the Peru Town Board was held on Monday December 14, 2009 at the Peru Town Hall. Those present were Mr. Pete Glushko, Supervisor; Mr. Tom Powers, Councilman; Mr. Jim Douglass, Councilman; Mr. Kregg Bruno, Councilman; Mr. Don Biggs, Town Attorney; and Mrs. Kathleen Flynn, Town Clerk. Also present were Mr. Greg Timmons, Water/Sewer Superintendent; Mr. Mike Farrell, Highway Superintendent.

The meeting was called to order at 7:02 PM by Mr. Glushko with the Pledge of Allegiance.

Motion by Mr. Powers, seconded by Mr. Douglass to pass resolution #09.12.14-1; approving the minutes from the December 8, 2009 meeting. Ayes 4 Nays 0

Motion Carried

Community Input and Questions

None

Reports from all Departments

Motion by Mr. Powers, seconded by Mr. Bruno to accept the reports from the Water/Sewer/Valcour, Highway, Town Clerk, Code/Zoning, and Supervisor's report; excluding and not included Dog Control and Youth Director. Ayes 4 Nays 0

Motion Carried

**Mrs. Flynn informed members that the Youth Director was having computer problems that would be resolved soon. Mr. Glushko requested that the report is provided at the next meeting.*

Approval and adoption of the Record Retention & Disposition Schedule MU-1

Mr. Glushko referred to the Record Retention and Disposition Schedule MU-1. He informs the member's that the town needs to be able to provide a date when this schedule was adopted in order to apply for a grant that is available.

Motion by Mr. Douglass, seconded by Mr. Bruno stating that effective immediately, the Town Of Peru adopts the Record Retention and Disposition Schedule MU-1 as the guide for disposing of town records. Ayes 4 Nays 0

Motion Carried

SARA Local Government Records Management Improvement Fund (LGRMIF) Inventory & Planning Project Grant for 2010-2011 (Records Management Grant)

Mrs. Flynn explains that she has contacted a gentleman whom has written numerous grants that have received approval regarding record retention. Mrs. Flynn states that this man is willing to come to Peru and review the work that needs to be completed. She states that he is willing to write the grant, free of charge if the town will hire him to complete the work. Board members agree to have Mrs. Flynn follow up with this man regarding grant potential.

Announcement of Health Care Broker.

Mr. Glushko states that the town has changed Health Care Providers. They have returned to Burnham Financial Services. Mr. Glushko also states that they have changed insurance policy to Excellus BC/BS. Mr. Glushko informs members that there is a deadline of December 15, 2009 to pay Excellus. The amount is \$15,975.93.

Motion by Mr. Bruno, seconded by Mr. Douglass to pay Excellus BC/BS in the amount of \$15,975.93. Ayes 4 Nays 0

Motion Carried

**Mr. Glushko informs members that an abstract will be provided at the next meeting.*

IT Personnel support for 2010

Mr. Glushko refers to the fact that Gabrielle Giroux (IT person) has informed town officials that she does not wish to continue working for the town. The position has been advertised and six resume's have been received. Members discuss a date of December 21st to conduct interviews. Mrs. Barber will be contacting the candidates.

APA Mining/Extraction Permit application

Mr. Glushko informs members that Mr. Farrell has discovered that the town's mining permit has expired in 2005. Due to the time frame, the APA has requested that the application process has to be completed again. Mr. Farrell informs members that this is a time consuming process. Mr. Glushko is asking the board to allow Mr. Farrell to re-apply for APA Mining/Extraction Permit.

Motion by Mr. Glushko, seconded by Mr. Powers authorizing Mike Farrell to begin the application process for APA Mining/Extraction. Ayes 4 Nays 0 **Motion Carried**

Change Order for Sludge Plant Project.

Mr. Timmons explained that there was an additional charge for the change from regular bottom cord trusses to the scissor trusses.

Motion by Mr. Powers, seconded by Mr. Glushko authorizing a change order for the Peru Sludge Storage Wastewater Treatment Plant Project in the amount of \$850.00. Ayes 4 Nays 0 **Motion Carried**

Mr. Powers would like a signed memo for record that this change order has been approved.

Other Business

Mr. Powers-None

Mr. Douglass-None

Mr. Bruno- states that he would like the town to purchase turkey's for the town employees at the end of the year to show appreciation for their dedication and hard work during the year. Members discuss the potential for this and how to make it happen, legally. They all agree that it is a good idea but will and will be contacting municipal officials to determine the proper procedure.

Mr. Glushko- Informs members that the town is obligated to come up with an ordinance regarding a back flow prevention plan. A rough draft of this plan (which was prepared by Mr. Biggs) was presented to members. Mr. Timmons explained specifics' of this plan - in order to protect municipal water supplies from contamination by wastewater, the New York State Sanitary Code, and its implementing municipal ordinances, require certain consumers to install BFP devices. BFP devices prevent the contamination of a municipal water supply by prohibiting the backflow of contaminated water from a commercial establishment in the event of a sudden loss of pressure (for example, a water main break). He explained that this, too, is a lengthy process. Members encouraged Mr. Timmons to continue to work with Mr. Biggs on this issue and to report back in January on the progress. Mr. Timmons also informs members that he has already been speaking with businesses regarding the expenses that this will incur.

Mr. Glushko then referred to the recently approved health insurance. He states that in conversations that Mr. Forrence had with employees last Friday, Mr. Forrence got the impression that the employees felt that the \$2,000.00 buyout was "stagnant". Mr. Glushko explains to the board that it is not luring any more employees, in fact he says that perhaps employees may be leaving the insurance with the town if things do not change, as the amount is getting eaten up by inflation. Mr. Glushko suggests increasing the buyout amount by \$500.00 this year and then up to \$3,000.00 for next year. Mr. Powers says that is not an option as he reminds Mr. Glushko that the motion was made with the \$2,000.00 buy out. Mr. Powers says if the board wants to make that change then the entire insurance issue needs to be reviewed. Mr. Powers also states that he is not sure that there are any employees that would take advantage of this. Mr. Douglass indicates that he knows of at least one. Mr. Glushko says that perhaps this will be discussed again.

Mr. McDonald arrived.

Mr. Glushko showed a model of the new table that was provided for the town hall. This table will be large enough to hold members of all boards and will be raised in the middle.

(This is something that is required for judicial purposes). Mr. Timmons informs members that this project will be completed for @ \$1,500.00.

Motion by Mr. Powers, seconded by Mr. Douglass to pass resolution #09.12.14-2;

WHEREAS, In order to meet the financial needs for the management of **the General Accounts**, and the employees, funds from the General Fund accounts need to be transferred from line items with positive balances to line items with negative balances, (see Attached Schedule of transfers) and

WHEREAS, The outstanding positive balances in the General Fund are more than adequate to cover the accounts in need of transfers, be it

RESOLVED, That the Town Board has authorized the attached four (4) transfers in the total amount of **\$1419.66** to better align negative and positive line items.

	FROM FUND	AMOUNT	TO FUND
1	A.1439.0110	\$ 30.00	A.1410.0120
2	A.1990.0400	\$ 4.26	A5010.0400
3	A.1990.0400	\$ 585.75	A.6410.0410
4	A.1990.0400	\$ 799.65	A.9050.0800
5			
6			

Roll Call: Mr. Powers-Yes Mr. Douglass-Yes Mr. McDonald-Yes
 Mr. Bruno-Yes Mr. Glushko-Yes **Motion Carried**

Motion by Mr. Powers, seconded by Mr. McDonald to pass resolution #09.12.14-3;

WHEREAS, In order to meet the financial needs for the management of **the Highway Department Accounts**, and the employees, funds from the Highway Department Fund accounts need to be transferred from line items with positive balances to line items with negative balances, (see Attached Schedule of transfers) and

WHEREAS, The outstanding positive balances in the Highway Fund are more than adequate to cover the accounts in need of transfers, be it

RESOLVED, That the Town Board has authorized the attached three (3) transfers in the total amount of **\$65,140.73** to better align negative and positive line items.

	FROM FUND	AMOUNT	TO FUND
1	DA.5110.0130	\$ 341.60	DA.5110.0120
2	DA.5130.0420	\$ 63,599.13	DA.5112.0200
3	DA.5130.0420	\$ 1,200.00	DA.9089.0810

Roll Call: Mr. Powers-Yes Mr. Douglass-Yes Mr. McDonald-Yes
 Mr. Bruno-Yes Mr. Glushko-Yes **Motion Carried**

Motion by Mr. Glushko, seconded by Mr. Douglass to pass resolution #09.12.14-4;

WHEREAS, In order to meet the financial needs for the management of **the Sewer Accounts**, and the employees, funds from the Sewer Fund accounts need to be transferred from line items with positive balances to line items with negative balances, (see Attached Schedule of transfers) and

WHEREAS, The outstanding positive balances in the Sewer Fund are more than adequate to cover the accounts in need of transfers, be it

RESOLVED, That the Town Board has authorized the attached seven (7) transfers in the total amount of **\$6,575.00** to better align negative and positive line items.

	FROM FUND	AMOUNT	TO FUND
1	SP.1640.0200	\$ 500.00	SP.1621.0200
2	SP.1620.0200	\$ 400.00	SP.1640.0400
3	SP.8110.0400	\$ 800.00	SP.8120.0410
4	SP.1620.0400	\$ 375.00	SP.8189.0400
5	SP.1621.0400	\$ 3,000.00	SP.8130.0400
6	SP.8120.0110	\$ 1,500.00	SP8110.0120

Roll Call: Mr. Powers-Yes Mr. Douglass-Yes Mr. McDonald-Yes
 Mr. Bruno-Yes Mr. Glushko-Yes *Motion Carried*

Motion by Mr. Powers, seconded by Mr. Douglass to pass resolution #09.12.14-5;

WHEREAS, In order to meet the financial needs for the management of **the Valcour Accounts**, and the employees, funds from the Valcour Fund accounts need to be transferred from line items with positive balances to line items with negative balances, (see Attached Schedule of transfers) and

WHEREAS, The outstanding positive balances in the Valcour Fund are more than adequate to cover the accounts in need of transfers, be it

RESOLVED, That the Town Board has authorized the attached two (2) transfers in the total amount of **\$1300.00** to better align negative and positive line items.

	FROM FUND	AMOUNT	TO FUND
	SV.8130.0400	\$ 800.00	SV.8120.0410
	SV.8130.0400	\$ 500.00	SV8110.0120

Roll Call: Mr. Powers-Yes Mr. Douglass-Yes Mr. McDonald-Yes
 Mr. Bruno-Yes Mr. Glushko-Yes *Motion Carried*

Motion by Mr. Powers, seconded by Mr. McDonald to pass resolution #09.12.14-6;

WHEREAS, In order to meet the financial needs for the management of **the Water Accounts**, and the employees, funds from the Water Fund accounts need to be transferred from line items with positive balances to line items with negative balances, (see Attached Schedule of transfers) and

WHEREAS, The outstanding positive balances in the Water Fund are more

than adequate to cover the accounts in need of transfers, be it

RESOLVED, That the Town Board has authorized the attached six (6) transfers in the total amount of \$16,700.00 to better align negative and positive line items.

	FROM FUND	AMOUNT	TO FUND
1	SW.8310.0400	\$ 500.00	SW.1621.0220
2	SW.8340.0400	\$ 9,000.00	SW.1621.0420
3	SW.8340.0200	\$ 3,000.00	SW.8340.0120
4	SW.1680.0400	\$ 200.00	SW9089.0800
5	SW.8320.0400	\$ 2,000.00	SW.8310.0120
6	SW.8340.0200	\$ 2,000.00	SW.8310.0120

Roll Call: Mr. Powers-Yes Mr. Douglass-Yes Mr. McDonald-Yes
Mr. Bruno-Yes Mr. Glushko-Yes **Motion Carried**

Mr. Glushko announces that there will be no executive session.

Public Comments on Agenda Items

Mr. Ryan specifically asks how the \$18,000 in savings with the new insurance carrier is going to affect the employees. Mr. Powers says there will be a minimum impact in the short term, but long term he states it has the potential to affect them as they are not able to contribute to the HRA accounts. Mr. Ryan then asks why board members made a decision to change insurance brokers. Mr. Powers says that he was the only board member to vote for CFA as the two policies were identical. Other members inform Mr. Ryan that they had to ask three times to obtain this, while Burnham came to the town with the insurance proposal (initially) and provided over 25 municipalities that they currently serve.

Sue Polhemus states that she remembers how the records in the basement were overflowing when she was working for the town. She is glad to see that the town is moving toward cleaning this according to the state requirements.

Don McBrayer referred to the recent snow storm and how all of the sidewalks in the town were cleared. Mr. Farrell informs members and all that this was completed by a machine that the town borrowed from the town of Ausable and that they will continue to do this as Ausable is not in need of this machine.

Mr. Farrell reminds board members and residents that the recent snow storm brought in a number of complaints from residents. Mr. Farrell explains that the ground is not frozen. He also says that the town owns 25 feet from the middle of the road to the sides. He says that he will be making the necessary repairs in the Spring and asks for patience from the residents.

Motion by Mr. Powers, seconded by McDonald to adjourn the meeting at 8:29 PM.
Ayes 5 Nays 0 **Motion Carried**

Supervisor _____ *Councilman*

Councilma _____ *Councilman*

Councilman _____ *Town Clerk*