

The Organizational Meeting of the Peru Town Board was held on Monday, January 14, 2008 at the Peru Town Hall. Those present were Mr. Tom Powers, Councilman; Mr. Cortland Forrence, Councilman; Mr. Don Covel, Supervisor; Mr. Brandy McDonald, Councilman; Mr. Pete Glushko, Councilman; and Mrs. Kathleen Flynn, Town Clerk.

The meeting was called to order 6:02 PM by Mr. Covel with the Pledge of Allegiance.

**Motion** by Mr. Powers, seconded by Mr. Glushko to accept the resignation of Brandy McDonald from the Youth Commission, effective immediately. Ayes 5 Nays 0

**Motion Carried**

**Motion** by Mr. Covel, seconded by Mr. McDonald to approve the payment of Elected Officials, as presented. This list excludes the Highway Superintendent as he has recently resigned and the board will be discussing the salary and the appointment in the near future.

2008

SALARY AND PAYMENT OF ELECTED OFFICIALS

Town Council Members	\$6,145.00/Annually, Paid Monthly
Town Supervisor	21,214.00/Annually, Paid Monthly
Town Clerk/Tax Collector	20,500.00/Annually, Paid Monthly
Town Justices	15,504.00/Annually, Paid Monthly

*Discussion-* Mr. Forrence indicates that he e-mailed the town attorney today requesting whether or not the board could change the elected officials salaries due to changes in their duties and responsibilities, and he was told that it would be possible.. However, to reduce the salary would require a public referendum.

**Roll Call:** Mr. Powers-Yes Mr. Forrence-Yes Mr. Covel-Yes  
Mr. McDonald-Yes Mr. Glushko-Yes **Motion Carried**

**Motion** by Mr. Forrence, seconded by Mr. Glushko to approve the appointments for the Town Of Peru as presented:

2008 APPOINTMENTS

APPOINTMENTS	POSITIONS
1. Greg Timmons	Water & Waste Water Treatment Plant Operator
2. Paul Blaine	Codes & Zoning Enforcement Officer
3. Randa Buompensiero	Confidential Secretary to the Supervisor
4. Kathleen Flynn	Registrar of Vital Statistics
5. Donna Redden	Deputy Registrar of Vital Statistics
6. Judy Akey	Account Clerk
7. Donna Redden	Clerk to the Town Justices
8. Donald Covel	Budget Officer
9.. Kelly Petrie	Typist (Codes & Zoning Dept.)
10. Carlene Heipel	Typist (Highway & Water/Sewer Dept.)
11. Walt Russell	Zoning Board of Appeals Chairperson
12. Betty Corrow	Planning Board Chairperson
13. LeeAnn Ruff	Deputy Town Clerk/Tax Collector
14. Ron and Carol Allen	Town Historians
15. John Flynn	Recreation Director
16 Lisa Gonyo	Youth Commission Chairperson
17 Kelly Allen	Dog Control Officer
18. Department Heads	Purchasing Agents General Fund
19 Highway Superintendent	Purchasing Agent Highway Fund
20 Greg Timmons	Purchasing Agent Water/Sewer Fund

*Discussion-*Mr. Covel questioned as to whether or not the board wanted to name the Vice Chairpersons for Planning and Zoning. The Board agreed to add them. Mr. Forrence states that the Budget Officer and the Confidential Secretary should be listed separately as the Supervisor makes these appointments and the board does not hold the authority to appoint these positions. Board agrees. Mr. Powers refers to an e-mail from Mr. Glushko inquiring as to the status of the Youth Director with Civil Service. Mr. Glushko responded indicating it was a Civil Service non-competiive. Mr. Powers refers to a letter

of application (for the Youth Director) that is before the board this evening. Mr. Forrence states that Mr. Flynn is doing an excellent job and has no intentions of interviewing anyone for that position. Mr. Forrence tells Mr. Powers if he feels that he has someone else that can do a better job, he could bring that before that board at any time. Mr. Powers states that he thought tonight was the proper time to bring this before the board. Mr. Forrence requests to vote on the following changes and additions as presented:

2008

APPOINTMENTS

POSITIONS

- |                           |  |
|---------------------------|--|
| 1. Greg Timmons           | Water & Waste Water Treatment Plant Operator |
| 2. Paul Blaine            | Codes & Zoning Enforcement Officer           |
| 3. Randa Buompensiero*    | Confidential Secretary to the Supervisor     |
| 4. Kathleen Flynn         | Registrar of Vital Statistics                |
| 5. Donna Redden           | Deputy Registrar of Vital Statistics         |
| 6. Judy Akey              | Account Clerk                                |
| 7. Donna Redden           | Clerk to the Town Justices                   |
| 8. Donald Covell*         | Budget Officer                               |
| 9.. Kelly Petrie          | Typist (Codes & Zoning Dept.)                |
| 10. Carlene Heipel        | Typist (Highway & Water/Sewer Dept.)         |
| 11. Walt Russell          | Zoning Board of Appeals Chairperson          |
| 11 A. Mike Farrell        | Zoning Board of Appeals Vice Chairperson     |
| 12. Betty Corrow          | Planning Board Chairperson                   |
| 12 A. Chad Recore         | Planning Board Vice Chairperson              |
| 13. LeeAnn Ruff           | Deputy Town Clerk/Tax Collector              |
| 14. Ron and Carol Allen   | Town Historians                              |
| 15. John Flynn            | Recreation Director                          |
| 16 Lisa Gonyo             | Youth Commission Chairperson                 |
| 17 Kelly Allen            | Dog Control Officer                          |
| 18. Department Heads      | Purchasing Agents General Fund               |
| 19 Highway Superintendent | Purchasing Agent Highway Fund                |
| 20 Greg Timmons           | Purchasing Agent Water/Sewer Fund            |

*\*Appointed by the Supervisor*

**Roll Call:** Mr. Powers-No Mr. Forrence-Yes Mr. Covell-Yes  
 Mr. McDonald-Yes Mr. Glushko-Yes **Motion Carried**

**Motion** by Mr. Forrence, seconded by Mr. Powers to approve the following appointments and salaries as presented;

2008

SALARY AND PAYMENT OF APPOINTED POSITIONS

Water & Wastewater Treatment Plant Operator	54,972.00/Annually, Paid Bi-Weekly
Code/Zoning/Planning Officer	38,610.00/Annually, Paid Bi-Weekly
Confidential Secretary to the Supervisor	25,498.93/Annually, Paid Bi-Weekly
Registrar of Vital Statistics	(Under Town Clerk)
Deputy Registrar of Vital Statistics	(Under Deputy Town Clerk)
Account Clerk	11.53/Hour, Paid Bi-Weekly
Clerk to Town Justices	16.22/Hour, Paid Bi-Weekly
Budget Officer	400.00/Annually
Typist - Codes/Zoning/Planning	9.77/Hour, Paid Bi-Weekly
Typist – Highway & Water/Sewer	14.68/Hour, Paid Bi-Weekly
Zoning Board of Appeals Chairperson	Volunteer
Planning Board Chairperson	Volunteer
Deputy Town Clerk/Tax Collector	15.00/Hour. Paid Monthly
Town Historians	Volunteers
Recreation Director	17,158.00/Annually, Paid Monthly
Youth Commission Chairperson	Volunteer
Animal Control Officer	8,741.00/Annually, Paid Monthly
Purchasing Agents (Department Heads)	General Fund
Purchasing Agent (Highway Superintendent)	Highway Fund

*Discussion*-Mr. Forrence points out that there was a Deputy Supervisor position listed. Mr. Covell tells him it was a mistake. Mrs. Flynn asks why the recreations director has been changed to being paid bi-weekly from being paid monthly. Mr. Glushko inquires the same regarding the dog control officer. Mr. Forrence then requests to approve the payment and appointments with the three changes.

\*Clerk was not given initial appointment list; therefore the initial list is not shown.

**Roll Call:** Mr. Powers-Yes Mr. Forrence-Yes Mr. Covell-Yes  
 Mr. McDonald-Yes Mr. Glushko-Yes **Motion Carried**

**Motion** by Mr. Forrence, seconded by Mr. Powers to approve the liasons to the following departments as presented.

**2008 DEPARTMENT LIASONS**

- PLANNING/ZONING Brandy McDonald, Peter Glushko & Cortland Forrence
- WATER/SEWER: Thomas Powers & Brandy McDonald
- HIGHWAY: Thomas Powers & Cortland Forrence
- PARKS/RECREATION: Cortland Forrence & Peter Glushko
- YOUTH COMMISSION: Cortland Forrence & Brandy McDonald
- COMPREHENSIVE PLAN: Peter Glushko & Cortland Forrence
- LIBRARY: Thomas Powers & Peter Glushko
- DOG CONTROL OFFICER: Peter Glushko & Brandy McDonald
- JUSTICE SYSTEM Thomas Powers & Brandy McDonald

**Roll Call:** Mr. Powers-Yes Mr. Forrence-Yes Mr. Covell-Yes  
 Mr. McDonald-Yes Mr. Glushko-Yes **Motion Carried**

**Motion** by Mr. Powers, seconded by Mr. Forrence to list the following regular meeting dates for the Town Of Peru, Town Board

Monday	January 14, 2008	7:00 PM
Monday	January 28, 2008	7:00PM
Monday	February 11, 2008	7:00 PM
Monday	February 25, 2008	7:00 PM
Monday	March 10, 2008	7:00 PM
Monday	March 27, 2008	7:00 PM
Monday	April 14, 2008	7:00 PM
Monday	April 28, 2008	7:00 PM
Monday	May 12, 2008	7:00 PM
<b>Thursday</b>	May 29, 2008	7:00 PM
Monday	June 9, 2008	7:00 PM
Monday	June 23, 2008	7:00 PM
Monday	July 14, 2008	7:00 PM

Monday	July 28, 2008	7:00 PM
Monday	August 11, 2008	7:00 PM
Monday	August 25, 2008	7:00 PM
Monday	September 8, 2008	7:00 PM
Monday	September 22, 2008	7:00 PM
Thursday	October 16, 2008	7:00 PM
Monday	October 27, 2008	7:00 PM
Monday	November 10, 2008	7:00 PM
Monday	November 24, 2007	7:00 PM
Monday	December 8, 2008	7:00 PM
Monday	December 22, 2008	7:00 PM
Monday	December 29, 2008	8:00 AM

**Roll Call:** Mr. Powers-Yes Mr. Forrence-Yes Mr. Covell-Yes  
Mr. McDonald-Yes Mr. Glushko-Yes **Motion Carried**

**Motion** by Mr. Forrence, seconded by Mr. Powers approving the official newspaper for the town of Peru as the Press Republican. Ayes 5 Nays 0 **Motion Carried**

**Motion** by Mr. Covell, seconded by Mr. Forrence approving TD Banknorth and JP Morgan Chase Bank as the official Depositories for the Town Of Peru. Ayes 5 Nays 0 **Motion Carried**

**Motion** by Mr. Powers, seconded by Mr. Covell to approve the 2008 Procurement Policy. Ayes 5 Nays 0 **Motion Carried**

**Motion** by Mr. Forrence, seconded by Mr. Powers approving the official mailing address as pose Office Box 596, Peru, New York 12972  
**Discussion-** Mr. Powers states that he feels that the town could save money and employee productivity by having a mailbox at the town hall. Members agree to consider it.  
Ayes 5 Nays 0 **Motion Carried**

**Motion** by Mr. Forrence, seconded by Mr. Covell appointing Mr. Powers and Mr. Glushko as the auditors for each department for the Town Of Peru. Ayes 5 Nays 0 **Motion**

**Carried**

**Motion** by Mr. Covell, seconded by Mr. Forrence to approve the Town Of Peru Public Hearing policy. Ayes 5 Nays 0 **Motion Carried**

**Motion** by Mr. Forrence, seconded by Mr. Powers approving the following individual annual contracts.

1. Attorney for the Town Of Peru
2. Attorney for Zoning and Planning Board
3. JCEO
4. Elmore SPCA
5. Computer Consultant
6. Engineer for the Highway, Planning and Zoning Department (LaBombard)
7. Life flight
8. Peru Free Library
9. Golden Apple Club
10. Clinton County Assessor
11. Grant Coordinator
12. CPA

**Discussion-**Mr. Powers questions the contract for the accountant, stating that she should not be needed as much this year as she has in the past. Mr. Glushko asks who is doing the payroll. Mr. Covell responds indicating that it is ADP. Mr. Glushko asks where the

contract is. Mr. Covell says that it is a month to month contract. Mr. Forrence suggests that the board should attempt to try to wean the town off of ADP. Mr. Forrence (in reference to the accountant) then suggests that there should be a dollar amount for her contract “not to exceed...”as the town will not be needing her services as much in 2008.

\*Mr. Powers agrees to add a clause “not to exceed \$5,000.00, without board approval” to the CPA contract and will provide copies to the board tomorrow.

**Motion** by Mr. Powers, seconded by Mr. Forrence to adjourn the Organizational Meeting at 7:02 PM. Ayes 5 Nays 0

**Motion Carried**

\_\_\_\_\_ *Supervisor* \_\_\_\_\_ *Councilman*

\_\_\_\_\_ *Councilman* \_\_\_\_\_ *Councilman*

\_\_\_\_\_ *Councilman* \_\_\_\_\_ *Town Clerk*